

## Police Officer - Lateral

**Annual Salary: \$48,146 - \$68,029**  
**Plus Excellent Benefit Package**  
**Closes when filled**

### The City

The City of Maricopa, a community with a "Proud History and a Prosperous Future," is strategically connected to Metro Phoenix and the Central Arizona region and is located just 20 minutes from Phoenix and 35 minutes from Sky Harbor Airport.

Maricopa became Arizona's 88th City when it was incorporated in October of 2003. Since then, hyper-growth transformed the City from less than 5,000 residents into a bustling population of over 43,000.

Historically an agricultural community, Maricopa's business base has translated those ties into the AgriTech, renewable energy and research and development fields.

Maricopa's housing affordability, quality of life and family-oriented atmosphere continues to attract newcomers who enjoy full-service public safety departments, a City library, recently constructed public schools and local charter schools, a City park and local retail and entertainment.

*Mission: The City of Maricopa will be open, responsive, and accountable while serving the public with integrity.*

### The Department



The Maricopa Police Department is a 24/7 operation, with over 61 full time employees of which the majority are sworn peace officers.

The department averages approximately 18,000 calls for service per year and is divided into four major divisions with the Patrol division being the largest. This division includes the Traffic Unit, Criminal Investigations, K-9 and Patrol.

Maricopa Police Department provides the opportunity for community members to volunteer their time and talents to assist in police and law enforcement functions.

#### MISSION:

The Maricopa Police Department is committed to working in partnership with our community to improve the quality of life in our city. We are dedicated to solving community problems, the reduction of crime, the protection of life and property, and upholding the laws, ordinances, and the constitutional rights of all persons. We strive to accomplish these objectives without prejudice, with the highest of integrity, and with the support of the citizens we serve.

### The Position

Performs general duty and investigative police work in the protection of life and property through crime prevention and the enforcement of laws and ordinances

Enforces state and local laws and ordinances;  
Patrols assigned areas of the City in a car, bicycle, motorcycle, or on foot;

Maintains community presence and/or responds to calls for service and takes appropriate action;

Responds to calls related to the protection of life and property, traffic incidents, and other public safety emergencies;

Responds to patrol calls which include domestic incidents, burglaries, juvenile disturbances, health and welfare assists, civil standby, business and residential alarms, thefts, traffic accidents, civil protection orders/no contact order violations, bomb threats, hazardous material spills, and other public and life safety incidents;

### The Ideal Candidate

The ideal candidate must have:

Successfully completed a peace officer law enforcement academy which was certified by the Arizona Peace Officer Standards and Training Board (AZ POST)

AZPOST certification in good standing

Excellent employment performance history

Knowledge of:

- \* Police methods, practices and procedures with ability to apply this knowledge to specific situations
- \* Departmental rules and regulations and state and City laws and ability to enforce, interpret and explain the same
- \* The geography of the City of Maricopa and established police beat
- \* Crime patterns and trends in an assigned area
- \* Conflict management techniques
- \* Crime scene investigations and preservation of evidence
- \* Techniques of interviewing and interrogations
- \* Community service organizations and facilities
- \* Skill in the use of firearms and operating a motor vehicle

**\*\*PLEASE SEE FULL JOB DESCRIPTION FOR ALL QUALIFICATIONS, REQUIREMENTS AND SPECIAL REQUIREMENTS**



## Benefits

Vacation: Full time positions accrue 88 hours of vacation leave per year for the first 3 years of service; accruals increase with years of service.

Sick Leave: Full time positions accrue 96 hours of sick leave/year.

Holidays: Full time positions (minimum 40 hours per week) accrue 10 paid holidays and one floating holiday per year. Holidays include New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Friday after Thanksgiving, and Christmas Day.

Health Insurance: Positions with a minimum of 40 hours per week are eligible for medical, dental, and vision benefits.

Paid employee life insurance, AD&D, short and long-term disability benefits for full time positions.

Retirement: Retirement Benefits are provided for full time positions.

Filing Information: This recruitment will close at 5:00 p.m. on the deadline date. Candidates must submit a resume. Applications may be downloaded from the City's website. No postmarks or faxes will be accepted. Please notify Human Resources in advance if you require special accommodations to participate in any phase of the selection process. For a complete job description, please visit the City's website.

## Application Procedure

**The Maricopa Police Department requires full testing services for this position through National Testing Network, Inc. The cost of the test is \$45.00. To begin the application process and schedule a test, go to [www.nationaltestingnetwork.com](http://www.nationaltestingnetwork.com), select Law Enforcement and sign up for the Maricopa Police Department.**

1. Review the Job Recruitment Posting above, and if based on the job description, you feel you are a qualified applicant, click [here to apply](#).

- Complete the application form.
- Include a cover note (optional)
- Attach a resume or curriculum vita.
- Submit your application – you will receive a confirmation email that your application was received.

2. Complete the following paperwork:

- [City of Maricopa Application](#).
- [AZ POST Statement of Personal History and Application for Certification form](#).
- Three (3) investigative reports, written by you, that demonstrate your ability to prepare detailed police reports of investigative findings with clearly organized thoughts using proper sentence construction, punctuation, and grammar.

3. Once completed, submit these documents to Human Resources, using one of the following methods:

- Preferred Method: scan the completed and signed documents and email to [hr@maricopa-az.gov](mailto:hr@maricopa-az.gov).
- Mail the completed and signed documents: City of Maricopa, Attn: Human Resources, PO Box 610, Maricopa, AZ 85139
- Deliver the completed and signed documents in person to City Hall, located at 45145 W Madison Ave in Maricopa.

### CONTACT

For more information about the Police recruitment process, contact Sgt. Tim Truett by phone at (520) 316-6881 or email at [timothy.truett@maricopa-az.gov](mailto:timothy.truett@maricopa-az.gov).

Only those candidates who appear best qualified, based on the requirements listed on the front of this posting and review of all submitted applications, resumes and supplemental materials for background, experience and training, will be invited to any combination of written, performance or oral appraisals to further evaluate their job-related experience knowledge, skills and abilities.

The preceding statements are intended to describe the general nature and level of work being performed by individuals assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, and skills required of personnel so classified in this position. The job description is subject to change as the needs and requirements of the job change.

Any equivalent combination of experience and training which provides the knowledge and abilities necessary to perform the work may be accepted. All stated salaries are based on present information and subject to change. Appointments are generally made at the minimum of the pay range. All salaries are subject to statutory payroll deductions. State law requires all employees contribute to their retirement plan. City employees are paid on a bi-weekly basis, for a total of 26 pay periods per year.

Please note: City applications are "Public Record."

